



To: Members of the Corporate  
Governance Committee

Date: 14 May 2013

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 22 MAY 2013** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams  
Head of Legal and Democratic Services

## **AGENDA**

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APPOINTMENT OF CHAIR**

To appoint a Chair of the Corporate Governance Committee for the ensuing year.

**9.30 a.m. – 9.35 a.m.**

#### **2 APPOINTMENT OF VICE-CHAIR**

To appoint a Vice-Chair of the Corporate Governance Committee for the ensuing year.

**9.35 a.m. – 9.40 a.m.**

**3 APOLOGIES**

**4 DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

**5 URGENT MATTERS**

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

**6 MINUTES (Pages 5 - 18)**

To receive the minutes of the Corporate Governance Committee meeting held on 10 April 2013 (copy enclosed)

**9.45 a.m. – 9.55 a.m.**

**7 ANNUAL IMPROVEMENT REPORT : DENBIGHSHIRE COUNTY COUNCIL**

To consider a report by the Corporate Improvement Manager (copy to follow) providing information regarding the latest Annual Improvement Report for Denbighshire County Council, issued by the Wales Audit Office (WAO in May 2013.

**9.55 a.m. – 10.25 a.m.**

**8 INTERNAL AUDIT PROGRESS REPORT (Pages 19 - 20)**

To consider a report by the Head of Internal Audit Services (copy enclosed) updating members on the latest progress of the recent Internal Audit reports issued and Management's response to issues raised.

**10.25 a.m. – 10.45 a.m.**

~~~~~ **BREAK 10.45 a.m. – 10.55 a.m.** ~~~~~

**9 INTERNAL AUDIT ANNUAL REPORT 2012 / 13 (Pages 21 - 32)**

To consider a report by the Head of Internal Audit Services (copy enclosed) which presents the Internal Audit Annual Report 2012 / 13

**10.55 a.m. – 11.15 a.m.**

**10 DRAFT ANNUAL GOVERNANCE STATEMENT 2012 / 13 (Pages 33 - 52)**

To consider a report by the Head of Internal Audit Services (copy enclosed) which presents the Draft Annual Governance Statement for 2012 / 13.

**11.15 a.m. – 11.40 a.m.**

## **11 COMMITTEE SELF-ASSESSMENT (PRESENTATION OF FINDINGS)**

To consider a verbal update by the Head of Internal Audit Services of the Committee Self-Assessment.

**11.40 a.m. – 11.55 a.m.**

## **12 REVIEW OF RESERVES AND BALANCES (Pages 53 - 64)**

To consider a report by the Head of Finance and Assets (copy enclosed) to inform the Committee on the level of funds currently held and changes to certain reserves prior to submission to Full Council.

**11.55 a.m. – 12.25 p.m.**

## **13 ROLE OF CORPORATE GOVERNANCE IN SETTING THE BUDGET**

To consider a report by the Head of Finance and Assets (copy to follow) to seek the Committee's views on their role in the revised budget setting process.

**12.25 p.m. – 12.50 p.m.**

## **14 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME (Pages 65 -68)**

To consider the Committee's Forward Work Programme (copy enclosed).

**12.50 p.m. – 1.00 p.m.**

## **MEMBERSHIP**

### **Councillors**

Brian Blakeley  
Stuart Davies  
Peter Duffy

Martyn Holland  
Gwyneth Kensler  
Jason McLellan

### **Lay Member**

Paul Whitham

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